



COST Action 299 "FIDES"

Chairman: Luc THEVENAZ (+41 21 693 4774, luc.thevenaz@epfl.ch)
Vice-Chairman: Francis BERGHMANS (+32 14 332637, fberghma@sckcen.be)
Secretary: Miguel GONZALEZ HERRAEZ (+34 91 885 65 84, miguelg@depeca.uah.es)
Grant Holder: Mircea HOTOLEANU (+358 19 357 3983, mircea.hotoleanu@liekki.com)



Draft Minutes of the 3rd MC meeting

COST Action 299

Optical Fibres for New Challenges Facing the Information Society Saturday, 30 September 2006, Nice

1. Welcome

The participants of the 3rd MC meeting of COST Action 299 (see Annex I) were welcomed by Dr. Thévenaz, the Chairman of the Action, who warmly thanked the local organizers (Dr. Gerard Monnom) for the organization of the Technical Meeting.

The MC members accept the suppliants of the delegates that could not come. Francis Berghmans (BE) was replaced by Philippe Emplit (BE), Kay Schuster (GE) was replaced by Martin Becker (GE), Emmanouil Kriezis (GR) was replaced by Dimitrios Zografopoulos (GR), Jose Luis Santos (PT) was replaced by Jose Manuel Baptista (PT) and Ken Grattan (GB) was replaced by Neil Broderick (GB). The new delegates from Cyprus and Portugal presented themselves.

2. Approval of agenda

The draft agenda for the 3rd MC meeting of COST Action 299 was adopted without any amendments. (Annex II). The Chairman apologised for the late delivery of the agenda.

3. Approval of the kick-off meeting minutes

The draft minutes for the 2nd MC meeting of COST Action 299 held in Mons (10-11 May 2006) were approved without any amendments. (see COST 299 document repository)

4. Overview of the present status of the Action

CSO Approval: 14/06/2005
Entry into force: 14/10/2005
End of Action: 18 January 2010.
Total number of Signatories at date: 18

The Chairman of the Action informed that the COST Rapporteur has been changed: Dr. Brenac has been replaced by Prof. Dado. This was communicated to the Chairman just a few days before the Meeting so the communication of the meeting date to the Rapporteur was too late and finally he could not be present.



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The Chairman informs that he will have to make the presentation of the progress of the Action in front of the COST TIST Committee in 22-23 Nov 2006. All reports of the WG Chairmen should be submitted to Chairman and Secretary

The Chairman reminds that the CSO has already approved the collaboration of CUDOS in the Action.

Collaboration with other COST Actions:

- S. Taccheo could not report on the Action COST 291 "Towards Digital Optical Networks" since he could not be present in the MC meeting.
- Members of P11 informed on the progress of that Action. It is informed that P11 should end next year, so this liaison will not last more than one year

A. Anderson provided some information on the ITU standardization activities in the domain of this COST Action.

The Action Chairman urged the delegates to create consortiums for applying to EU research programs.

Action dissemination:

The website of COST 299 will be treated in a separate point in this meeting. The Chairman reminds that any publication derived as a result of the collaboration between COST 299 partners should include an acknowledgement to the Action.

5. Critical discussion on the Technical Meeting

Again, it was pointed out that there was not enough discussion in the Technical Meeting. The impressions collected by the Chairman: no time for discussion of the WGs.

September was found to raise problems in terms of the agenda of the participants. The co-location of COST meetings with a conference was discussed.

Strategies to avoid the lack of discussion were raised. It was decided that all the presentations should end up with a proposal. It was decided to keep the plenary sessions with tutorials. Coffee breaks should be more dedicated to discussion and the possibility of giving facilities to continue discussions after the coffee break was addressed.

The possibility of making serial or parallel sessions was discussed. The MC members defended a serial structure with a more active role of the WG Chairman. Final structure



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of the WG Meetings: tutorial or report on activities done by the Chairman+ STSM report followed by discussion and possibly more presentations if there is available time. The Chairman should raise the topics in which there might be contention and/or possibility of collaboration.

Another serious issue is the overlapping between the WGs. Modifications in the MoU were excluded. Proposals were raised to avoid this overlap. The structure was kept and the proposals for change will be open in the next months.

6. Website of COST 299: cost299.org.

Monica Ivan reported on the progress in creating the new webpage cost299.org. M. Hotoleanu will be in charge of the updating and maintenance of the website. Copies of presentations might be available for the participants, if the authors decide so. It is decided that the presentations are not public unless the author decides otherwise.

The Secretary asked the participants to provide a summary of their presentations to the WG Chairmen. Everyone submitting a presentation to the Secretary or the webmaster will be responsible of its content and of any copyright problem derived from it.

The possibility to provide a panel for posting collaboration requests was discussed. Monica Ivan provided the solution to the problem of the mailing lists.

7. Presentation of the new applications and approval of their participation

ORC is formally accepted as a new participant. The Chairman reminds the MC members of the rules for the application of new participants.

8. Budget 2006-2007.

The Chairman informs that the Grant has been extended to a full amount of 70500 €. The restrictions that were decided in Mons will not apply. The Chairman asked the delegates to make an effort to keep the expenses under control. The new budget was presented by the Chairman. This budget had been approved by email previously.

9. Place and Date of next meetings

The following meetings were scheduled:

- Meeting in "Les Houches Physics School" 31st January-1st February 2007. This meeting was presented by Herve Maillotte (local organizer) along the Technical Meeting.



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- 2-3 July 2007 in Napoli, just before the EWOFS workshop. L. Zeni will be the local organizer for this meeting.

- Suggestions: Meeting in January 2008. Offers from Madrid, Ireland and Berlin.

10. Elections

No elections were done.

11. Report on completed STSMs and proposition of new ones

The following STSMs were finished:

- L. Thevenaz reported on the STSM performed by Ms. Silvia Abad in EPFL-Lausanne. The STSM concerned the improvement of the signal to noise ratio in distributed Brillouin sensors. The STSM was very successful and new results will be presented along the next Technical Meeting. The MC approved completion of the STSM. Final budget = 2424 € total.

12. Proposition of new STSMs

No new propositions for STSMs were presented, although there are several that have been proposed along the Technical Meeting. These will be proposed and accepted by email procedure in the next months.

13. All other business

Philippe Roy presented NextGenPCF, an EU funded project in which they expect to have some feedback from COST.

K. Kalli advertised the SPIE conference on Photonic Crystal Fibres, in which he and F. Berghmans are the chairmen. WG1 may also meet in this occasion, but certainly not reimbursed.

The Chairman expressed his willingness to support EWOFS somehow.

The Chairman asked the MC members to formally give him the right to provide letters of support to projects that he receives as long as they have no financial impact of the Action. This is approved by the MC.



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14. Action point for next meeting

The proposition of new STSMs in the next months will be treated using an email procedure.

15. Closing remarks

Dr. Thévenaz concluded the meeting by thanking the participants.

Annex I: Participants

**2nd MC Meeting, Action 299, Mons Belgium
11 May 2006**



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1	Andersson	Anne	Sweden
2	Baptista	Jose Manuel	Portugal
3	Becker	Martin	Germany
4	Broderick	Neil	UK
5	Gonzalez-Herraez	Miguel	Spain
6	Habel	Wolfgang	Germany
7	Hansen	Theis Peter	Denmark
8	Hotoleanu	Mircea	Finland
9	Ivan	Monica	Romania
10	Jaroszewicz	Leszek R.	Poland
11	Kalli	Kyriacos	Cyprus
12	Kanka	Jiri	Check Republic
13	Kommodromos	Michael	Cyprus
14	Legre	Matthieu	Switzerland
15	Leviatán	Yehuda	Israel
16	Lewis	Elfed	Ireland
17	Lopez-Amo	Manuel	Spain
18	Ludvigsen	Hanne	Finland



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19	Maillotte	Herve	France
20	Rogers	Alan	UK
21	Roy	Philippe	France
22	Thevenaz	Luc	Switzerland
23	Tur	Moshe	Israel
24	Urbanczyk	Waclaw	Poland
25	Voiculescu	Emil	Romania
26	Zeni	Luigi	Italy
27	Zografopoulos	Dimitiros	Greece

Annex II

Draft Agenda of the 2nd Management Committee Meeting COST Action 299



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Optical Fibers for New Challenges Facing the Information Society

Hotel Nikaia Nice (France), 30/09/2006

14h00 – 16h00

1. Welcome and Presentation of new participants (Chairman)
2. Approval of the agenda (Chairman)
3. Approval of the Minutes of the 1st MC Meeting (Secr.)
4. Overview on the present status of the Action and general information (Chairman)
 - a. Information from COST-ESF, CSO committees or other, ... (Chairman, Rapport.)
 - b. Collaboration with other COST actions, EU funded initiatives or standardization bodies (All)
5. Critical discussion about the Technical meeting and the Action operation. (All)
6. Website of COST299
 - a. Status (M.Hotoleanu)
 - b. Propositions for the content (All)
7. Presentation of new applying participants and approval on their participation (All)
8. Budget 2006-2007: (Chairman & Grant Holder)
 - a. Comments on the financial situations (travel expenses, STMs,..) (Chairman)
 - b. Modified rules resulting from the new extended budget
9. Place and date of the next meetings (Chairman, All)
 - a. Discussion about the Winter 2007 meeting (H.Maillotte, Chairman)
 - b. Suggestion for the Autumn 2008 meeting and discussion
10. Elections (Chairman)
11. Report on completed STMs (concerned delegates)
12. Proposition of STMs and approval (concerned delegates)
13. All other business (All)
14. Action points for the next meeting
15. Closing (Chairman)